

Education and Training Committee Meeting Minutes

October 15, 2009 – 2:00pm-4:00pm

Shell Meeting Room – 3601 C Street, 10th Floor

Shell Teleconference Number: (866) 761-0750 Pass code: 53436987

Roll Call:

Education and Training Committee Members:

✓ Sue Moore (Shell) Chair, Karen Anderson (APSC), Brad Ault (Job Corps), Don Bickmeier (TVC),
 Jade Bickmore (DOL), Arva Carlson (Ninestar), Merlene Conner (Pioneer), ✓ Brian Ellingson
(TVC), Bob Feltman (NW Pump & Equip.), Allen Houtz (KPC), ✓ Jeff Laube (KPC), Rick Adams
(UAA), Kathy Leary (Ilisagvik), Art Milan (BP), ✓ Dave Rees, ✓ Steve Shreiber (AWWU), Art Skoog
(BP), ✓ Kelly Smith (UAA), Basil Stewart (Arctic Controls), Tim Woodard (BP), ✓ Todd Bergman
Staff: ✓ Moriah Miles

Guests: _____ _____

Safety Minute: ✓ Fog, darkness, black ice.

Approval of Agenda: ✓

Approval of Minutes (September 17th, 2009): ✓

Brief introduction/bio from Kelly Smith – UAA – transportation and power division – automotive, NDE, diesel, MAIN CAMPUS at UAA.

Discussion items:

1. Update on subcommittees

a. Mechanic (maintenance plus) –Moriah reports on the general scope of the meeting and what worked and what did not work. Notes and member feedback from meeting are attached.

1. Meeting attendees included Trevor O'Hare (CH2MHill), Kathy Leary (Ilisagvik College), Todd Bergman (APICC) and Moriah Miles (APICC).

b. Operations supervisor – Moriah reports on general scope of meeting and feedback from subcommittee members.

1. Meeting attendees included Jack Knue (AWWU), Gary Wegner (CH2MHill), Glynn Jones (ConocoPhillips), Brian Ellingson (TVC), Todd Bergman (APICC) and Moriah Miles (APICC).

c. Discipline Engineer – No meeting but letter from Doug Goering (UAF) addressing need for further exploration of training gaps and high priority occupations.

aaa. Formidable task – going back out with a survey to validate, need volumes of information – no one person in education can have a – need VOLUMES of information.

II. Next steps: incorporating the efforts of the needs committee and resulting online company survey to more efficiently gather data

A. There may be a need to step back and re-evaluate. Create a survey that will get MORE information back.

B. Using template/joining efforts of Needs Committee with their survey but adding education contacts to this survey sample and an education portion to the survey.

1. For example "What types of training do you provide for survey (#3)"

C. Distribution of survey: conferences, safety conferences, membership meeting, NSTC contacts, trade shows.

D. Could use this information to help with Career Guides (2 bird 1 stone tactic).

E. Possible re-convene subcommittees after we have results from survey. Brian (Chair of Operations Supervisor subcomm) suggests we do just one sub-committee at a time. Do this at the E&T meetings.

F. Carrot for completing this survey could be *access to the resulting data*.

III. AKCIS – career pathways – add this info to career guide. Work with Helen Merhkens and Jeff Selvey in this regard.

IV. Todd gives update on Engineering Academies:

A. Later stages of MOU

B. Working with DOL, DEED, 5 school districts (Juneau, Kenai, Mat-Su, ASD, Fairbanks)

C. Widespread support for this.

D. Gathering grant writers, staff, initiating ground work. Developing MOU in parallel.

E. Plan to write to level of NSF and Gates Foundations grants.

F. Resource matrix being compiled.

G. At least one financial institution interested in assisting.

H. To be accessible by all Alaska Students.

I. Sue – note Shell has set up engineering academies (Texas) in locations down south; have also done work with Rocky Mountains West, did survey to get into career ladder – they would be happy to talk to APICC about method.

V. Calendar Updates

A. Nov 13th Career Fair by North Slope Borough is being rescheduled.

B. AWIB mtg October 26-27

C. AK School Counselors, Nov 5-8

D. APICC Annual Membership Mtg Nov 3

E. UAA – NDE Bootcamp Spring 2010 (to give APICC more info).

F. Next E&T mtg November 19th – invite Mike Woods to speak – cross walk this meeting.

G. Include Mobile Process and Energy briefcase work at this next E&T meeting.

Adjourn: 3:08pm

Action Tracker

NO.	WHO	WHAT	WHEN	STATUS
1	Fred	Follow up on the audit results from the previous APICC audit of the program and determine if the recommendations are relevant or necessary: recommend Art Skoog; Bob Feltman; Basil Stewart; and request Fred Villa assistance.	Fall 2009	
2	Dave	Invite Mike Woods from King Career Center, Natural Resources Program to talk about his program.	Nov 19th	
3	Sue, Dave, and Todd	Meet with KPC – there is a career Fair November 13 th . (9am-11:30am then Tour – Todd check schedule) Sue would like to do this trip when she has other business in the area, perhaps spring.	Nov 13 th or Spring 2010	
4	Tim	Provide a plan/program to get UA process tech instructors to the North Slope for 2-3 hitches during the summer	2009-2010	
5	Todd	Ask needs for quantifiable data (come back to this)	Fall 2009	
6	Fred	Update of fund and their impact when appropriate (when information is available)	2009-2010	
7	Moriah	Research list of Training Programs that already exist	Fall 2009	
8	Todd	Mail out DVD-Rs of Process Tech curriculum and ask for feedback from academic chairs	Nov 19th	
9	APICC	Email survey to E&T, ask them to take it and ask for feedback.	October 16th	
10	APICC	Ask Tim Woodard about additional Mobile Process Briefcase training units for ptech campuses	Fall 2009	
11	Moriah	Add to the next agenda for Mobile Briefcase mtg: electronic catalog – instructors to go through the curriculum Todd gave out on DVDs and give feedback.	Fall 2009	
12	APICC	After P-tech curriculum has been reviewed at to APICC website with password protection.	Fall 2009/Spring 2010	