

Career Readiness Committee Meeting

Meeting Minutes

April 6, 2009

Roll Call:

Career Readiness Committee Members:

Fred Villa, Theresa Absher (DOL), Rich Carlson (AASA), Diedre Bailey (DOL), Michelle Brunner (AMEREF), Elizabeth Dahl (SEARC), Bob Hoekzema (AMA), Diane Maples (Tech Prep), Helen Mehrkens (DEED), Dave Rees, Cathy Schnug (Acuren), Deanna Schultz (UAA), Kathy Sheehan-Dugan (DNR), David Spann (MAPTS), Chris Tuck (IBEW), Dan Wutherich (ASRC Energy), Todd Bergman (APICC)
Staff: Colette Moring

Safety Minute: **Approval of Agenda:**

Approval of Minutes: Rich moved to approve, second. Motion passed.

Action items:

Discussion Items:

1. Review of action trackers from October meeting. Most of the items listed are out of date or will be addressed in the meeting agenda. The General Survey (from the Oct. action tracker) had to do with APICC and how a member's organization activities relate to career readiness activities.
 - a. Please send this survey to chair, Michelle, Rich & Executive Director
 - b. Action Tracker from October is out of date.
2. Consistent attendance is important for the committee structure and to be an effective committee.
3. This committee is extremely important to the work of APICC.
4. Career Workshop Activities & Science and Technology Education Preview (STeP)
 - a. Seeking non-traditional Perkins funding
 - b. Could potentially seek funding from industry
5. Grow APICC's capacity for the flow of career information to high school youth. Some options may be:
 - a. Engineering program/academy
 - i. Gates Foundation; Statewide
 1. Curriculum Development; professional development
 - b. Academy Models for high school students

- i. Process Tech (Based on TVC, Brian Ellingson/Rick Caulfield)
6. Todd will prepare an executive summary of career readiness initiatives for the committee and ways in which committee members may participate.
7. Use the calendar as a means to participate and look at what is happening at APICC.
8. APICC is in the process of updating all media (brochures, web, career guide, etc.)
9. Review of committee purpose based upon the APICC bylaws.
10. Review of strategic goals for committee.
 - a. Todd has begun to meet with APICC partners to see where there is crossover with career programs and workforce development initiatives.
11. Update on Teacher Industry Externship: the process is well underway.
 - a. Twenty educators were picked for the program, 3 dropped.
 - b. Eight have been placed with industry hosts, still awaiting word of confirmation from some industry/organizations.
 - c. There is high representation from mining (5 confirmed). Have reached boat manufacturing (1 confirmed) and potentially seafood processing. Still awaiting word on oil/gas industry.
12. Next meeting is May 4th, 3:00 pm.

Adjournment: - 3:48 pm

ACTION TRACKER:

NO.	WHO	WHAT	WHEN	STATUS
1	APICC	2009 – 2010 Career Awareness Workshops and STeP funding on May agenda	May 2009	
2	APICC	On May agenda, discussion regarding Engineering academy	May 2009	
3	Todd	Prepare an executive summary of career readiness initiatives and what can the members do on the committee?	May 2009	
4	Colette	Send the survey which was mailed to the committee to Michelle, Rich & Fred & Executive Director.		Done
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