

Career Readiness Committee Meeting
Minutes
November 30, 2009 (2:30pm-4:00pm)
2550 Denali Street, Suite 1600
Anchorage, Alaska

Roll Call:

Career Readiness Committee Members:

✓ Fred Villa, **UA Corporate (Chair)**, Rich Carlson (Klawock Schools), ✓ Laurie Becwar (Shell), Michelle Brunner, (ARE), Carol Comeau, (ASD), Meg Day, (Coeur Alaska), Bret Helms, Bob Hoekzema, (AMA), Helen Mehrkens, (DEED), Ken Mill, Dave Rees, ✓ Cathy Schnug (Acuren), ✓ Deanna Schultz (UAA), Kathy Sheehan-Dugan (DNR), ✓ Dan Wuthrich (ASRC Energy Services), Mike Woods (KCC), Kevin Toothaker, (CITCI), Carol Wren, (CITCI), Jennifer Childress, (ASD), Billijo Mills, (Chugach Schools), Susan Thames, (Dillingham Schools), Nathan Staton, (TVC), Ruth Keator, (North Star School District), ✓ Kathleen Bugbee, (ARCC), ✓ Todd Bergman (APICC)
Staff: ✓ Moriah Miles, ✓ Cassie Ostrander

Safety Minute: ✓ - speeding regardless of driving conditions

Approval of Agenda: ✓ - moved and approved

Approval of Minutes: (May 4, 2009) Laurie moves to approve, Dan Seconds.

Discussion Items:

I. Secondary Alaskan Engineering Academies (Update)

- A. Brief update: Signed MOU on November 17th
- B. Grant proposal mtg December 8th
- C. MOA– Todd to ask Mark Foster for assistance
- D. Trying to schedule next working committee meeting Dec 14-23 – people involved will get an email shortly – about 14 people on that working committee list now
- E. At that point will be like a work session, start to map out major components.
- F. Raised about 20K to date – looking to raise about 10k more – some potentials – but not confirmed.
- G. Received two checks at MOU signing – WF 5k, Shell 5k, UAA 10k.
- H. Considering National Science Foundation and Gates Foundation as possible funding sources.
- I. Fred question/suggestion – May be beneficial for someone from CR committee to attend working committee (or review committee) for Engineering Academy as well.
- J. Five schools have made attempt – Matsu, Juneau, Fairbanks (Lathrop), Kenai, Anchorage (Diamond)
- K. grade levels 9-12; 4 full years of engineering (1 yr long course at each grade level)

II. Mobile Process and Energy Briefcase (Update)

A. Good participation (Shell, BR, ASRC Energy), ---parts to be shipped

Attn: Peter Risse

Re: Mobile Briefcase

Chugiak-Eagle River Campus

Community and Technical College

10928 Eagle River Rd, Ste 115

Eagle River, Alaska 99577

B. No exact timeline, waiting for parts list.

C. Hope to have finished in early spring and tested

D. Reservations/funding/shipping TBD – companies may reserve the unit and ship it to their local communities for outreach and to encourage more people to go in to process industries

E. Dave and Todd have started working on follow-up Career Guide piece

F. Propose more than one version of the model.

G. Target Audience: – HS students, Middle School, community people (could do day for high school and evening for community.)

III. APICC Website Update

A. Enhancing what is there under Career Readiness – currently have information about old minutes – ideas for what else to put under career readiness heading – always has the purpose for the specific committee – more interested in the resources that applicable under that page

B. Deanna mentions contact Richard from Klawock on how he has used YES model

C. Dan mentions that ASRC Energy Services has different presentations on skills and job expectations (soft skills) and will look into if he can share that

D. Deanna – poster – “Want a Great Career” – Can we post this on website?

IV. Youth Employability Skills (YES)

A. Under pull down menu – “for educators”>YES> would love to have more resources up there

B. Suggestion to have a Safety Program for kids

1. Fred: There are many site-specific safety trainings used for visitors. Perhaps our members could obtain some generalized safety course or create safety primer

2. Safety programs could be used for summer camps

3. Requested that CR committee get back committee about resources for Safety Training

V. Examination of strategic goals for CR Committee: Fred suggests committee takes time to read strategic goals and bring ideas to next meeting

VI. “Life Skills” – resolution?

A. At the Annual APICC meeting breakout session the CR committee talked about “Life Skills” into school curriculum D

1. ASRC Energy Services considers “Life Skills” very important and implements this idea through use of: Best Beginnings (pre-kindergarten), Successful Highways, and Junior Achievement.

2. Is this encompassed by the “mission” of APICC? Is this something APICC should approach at this time?

- B. Fred – reconsider a life skills resolution when the AK Education Plan has become more solid.
Make Fred a standing part of the agenda to report progress on the AK Education Plan

VII. Moriah reports on TIE.

- A. Historical facts/views.
- B. Emphasis on need for industry hosts (program has become very competitive due to limited spots).
- C. Announcements of APICC efforts for TIE: materials, Timeline on website, Video, Brochure.
- D. How do we create a TIE subcommittee – this is to be discussed.

VIII. Summer camps for HS students

- A. Pipeline training occurs at university: Using 114 occupation in AGIA strategic plan
- B. Have this funding – looking for ideas for partnership etc for summer camps – Please see Fred with ideas and go forth from there.
 - 1. Examples include: safety programs, sustainability emphasis, construction, math/sports, robotics, heavy equipment, archaeology camp (trenching, etc)
- C. Classes/programs should be about 1-2 weeks
- D. Audience for Incoming Freshmen to Outgoing Seniors (about ages 13-19)

IX. Moriah shares list on conferences APICC visited and or gave presentations on this last Fall Season
Calendar updates: **NSTC Holiday Reception, December 14th**; **Meet Alaska – HR Conference, January 22nd**; **CTE Conference at ASD, February 5th-6th**; **AACTE Conference, April 28th-May 1st**

Next meeting: 3:00PM – 4:00pm Monday, January 18, 2009 **Note time change from 2:30 to start @ 3**
Adjourned: 4:00pm

Action Tracker

NO.	WHO	WHAT	WHEN	STATUS
2	CR	Create alternative outreach tools utilizing technology: (Facebook, twitter, TV, iPod app, etc)	2010	
3	Fred	Gather list of K-12 outreach programs (pdf?) for industry/email to Executive Director	May 2009	?
6	Dan	Research whether ASRC Energy Services can share information on their “soft skills” for students presentations	Dec 09	
7	APICC	Contact Richard Klawock on how he uses YES info	Dec 09	
12	CR Committee	Notify Fred with ideas for Summer Camps	Committee mtg	
13	CR Committee	Think about strategic goals and where we are going	Jan 18, 10	