

Career Readiness Committee Meeting
Minutes
February 8, 2010 (3:00pm-4:00pm)
2550 Denali Street, Suite 1600
Anchorage, Alaska

Roll Call:

Career Readiness Committee Members:

✓ Fred Villa, UA Corporate (Chair), Rich Carlson (Klawock Schools), ✓ Laurie Becwar (Shell), Michelle Brunner, (ARE), Carol Comeau, (ASD), Meg Day, (Coeur Alaska), Bret Helms, ✓ Bob Hoekzema, (AMA), ✓ Helen Mehrkens, (DEED), Ken Mill, ✓ Dave Rees, Cathy Schnug (Acuren), ✓ Deanna Schultz (UAA), Kathy Sheehan-Dugan (DNR), ✓ Dan Wuthrich (ASRC Energy Services), Mike Woods (KCC), ✓ Kevin Toothaker, (CITCI), Carol Wren, (CITCI), Jennifer Childress, (ASD), Billijo Mills, (Chugach Schools), Susan Thames, (Dillingham Schools), Nathan Staton, (TVC), Ruth Keator, (North Star School District), Kathleen Bugbee, (ARCC), ✓ Todd Bergman (APICC)

Staff: Moriah Miles, ✓ Cassie Ostrander

Guest: ✓ Alyse Gelvin, DEED Partnership Liaison

Safety Minute: ✓

- If you are traveling and staying in hotels to make sure that you count steps to the nearest exit in case you need an escape route.
- Triangle theory of safety in case of earthquake. Do you go under the table or outside? If you are w/in 3 feet of a table it's safer to be near an outside wall. Stairwell is of the most dangerous places.

Approval of Agenda: ✓

Approval of Minutes: (November 30, 2009) ✓

Discussion Items:

ADDED: Alyse Gelvin from Deed

- Came to share an invitation to the Partner's with Middle School Meeting on March 31st. Middle school from age 10 -14 is time when students are creating visions for themselves.
 - It's a good time to introduce to forward thinking & careers.
 - This project aims to set students for forward thinking & creating a "map" of important to opportunities.
 - It's also to be used as a possible way to engage students with the community. Currently in 8 schools in four districts.
 - Aims to bring together partners to the table – business and faith based organizations. ANSEP, Big Brothers & Big Sisters, etc., anyone who is serving youth.
- Invites to the meeting on March 31st were passed out (CITCI ANCHORAGE).

- Top folks from various organizations present to share vision and exchange ideas with education. Looking at having a liaison on campus for each school, through RuralCAP and Americorps.
- Will be coordinating with career guides in middle schools.
- Particularly looking at working within the school environment & area, with an emphasis on very local partners if we can.
- Looking at ways to engage the local communities with middle schools. Coordinating with both urban and rural schools; looking to create trusts and relationships.
- Give us a point to bring in a student & work with them and their strengths? Anchorage United Way working to measure results & create model.
- ACPE Peer mentorship program – envisions something of what they are doing in middle schools. YES – what can be brought from labor to help middle schools – YES! Is coming online anyway in a statewide way. Least – have teachers trained in that.
- Work keys – not presently instituted, on list to be presented at meeting.
- Here to ask APICC & CR to dip down into middle school, business people: look at 8 schools and bring in a kit to your business. If they don't get started on the right track & the right classes it might be too late.

Discussion Items:

1. APICC Updates (Mobile Briefcase & Engineering Academies Attachments)

- moving forward with developing mobile briefcase
- been successful in donations to fully fund the purchase of all the materials and parts and travel cases
- refine the list of materials to be purchased and do the completion of the builds
- case donated from Halliburton
- project moving fully forward, actual hardware & so forth,
- Dave Rees has put in time, items under career guide on website.
- Drafting a set of priority careers that will be illustrated in the career briefcase (8 different careers). Hope to have examples of those jobs.
 - Know what training is required for each occupation,
 - Know where they can receive the training
 - Aim to have teachers working with students by handing out packets specific to the individual (Teachers vs Career Counselors vs Students)
 - Teachers should be helping students apply for training programs
 - Career guide to training will be on APICC website, with a 1-2-3 format. The briefcase is designed to get the interest into training into these programs, not to train.
- Have several companies that are interested in this program, circulate it to areas that companies want & regional training centers.
- Met with 3 of the regional training center directors.

- What else would it take to do this at your site? All similar in that lots of dif people come from areas around the hub, need to work out transportation issues. Cost issues (dorm cost, feeding costs, etc) grant proposal could be written around.
- Three schools interested in test drive, KCC, Job Corps, Mat-Su.
- Have not talked about certifications beyond certificates of participations; request forms & readiness checklist.
 - Not ready to create the paperwork, need funds to get it to circulate. Put together proposal to send it to so many high schools/middle schools.
 - Make sure that there is some sort of take away.
 - Link to first aid, or some sort of unescorted course or MSHAW – depending on region and major sponsor. Make sure that teachers that are traveling are also certified to teach whatever certification is decided upon.
 - Suggested that a “Preemptive” share of “what is process technology” and what Process Tech degree/careers are might be necessary for a successful program.
 - Show students the steps in the critical jobs. Not just building the lab, film pieces to help students understand what the jobs entail. Possible new project – create new dvd of 2-3 minutes of each job.

Mobile briefcase

- Timeline: Will clarify at next meeting (E&T – Feb 11) material purchases (and/or inkind donations). Take 2-3 weeks to order, then a month or so to construct.
- Proposals about summer camps for high school students, “opening ceremony” in Bethel to Donlin Creek.
- Grants: getting additional grants to do skill assessments of post graduates. Need to get people to understand how to apply knowledge of math to practical applications.

Engineering Academies:

- Had meetings with working group & proposal team.
 - Had interface meeting on 23 Jan.
 - Team spent many hours developing model for copy that will go out to the working group. **Please let us know if you want a copy of this at this time.**
 - Called the Logic Model, recommended for science grants to lay out all that needs to be put into this. Incorporates all the notes & MOU for the academies.
 - Been successful in raising seed money, Shell and Wells Fargo .
 - Letters going out next week to the rest of the financial institutions.
 - University has donated some money, and so did Siemen’s. Asked to submit grant to Rasmussen foundation.
 - Putting grant writers on contract, and some ASD staff for grant writer time.
 - Target date NSF grant April 7th. Indications that there will be a second round in late summer, early fall. Should be moldable to other areas.
 - Siemen has been meeting w/Gates Foundation, will be setting up meeting with Gates Foundation also.

- Begin to solicit first applications from _____? late spring.
- We are looking at a range of other resources that industry can provide to be involved with this, beyond money.
 - Facility time
 - Engineers in residence.
- Looking to bring in about 20k to hire a ½ time person over the next 12 months. Looking for someone who is retired, who understand what we are trying to do, has some background in it.

2. APICC's Career Committees

Todd

- Discussed a diagram showing three committees of APICC
 - Shows how the APICC working committees are related.
 - Needs, Career Readiness, E&T.
 - Shows what we are currently working on & how they are related.
 - Information sharing

3. Career Readiness Strategic Goals

Fred

- Go over these specific goals at next meeting (at least 30 min), if they don't make sense, eliminate or clarify, move them, etc. But please take time after we adjourn to go over them.

Calendar updates:

Forward meeting list to Helen Mehrkens (CTE) across the state

Meeting in Juneau (Fred)

APICC upcoming events

CTE Conference at KCC – February 5th and 6th

2010 Youth First Training Conference at Captain Cook – February 16th – February 19th

Action Tracker

NO.	WHO	WHAT	WHEN	STATUS
1	CR	Create alternative outreach tools utilizing technology: (Facebook, twitter, TV, iPod app, etc)	2010	
2	Dan	Research whether ASRC Energy Services can share information on their "soft skills" for students presentations	Dec 09	
3	APICC	Contact Richard Klawock on how he uses YES info	Dec 09	
4	CR Committee	Notify Fred with ideas for Summer Camps	Committee mtg	
5	APICC	Add Kevin Toothaker (CITCI) to next CR Agenda (planned 3.16.10)	March 2010	
6	CR Commit	Think about strategic goals and where we are going	Jan 18, 10 -	



APICC

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Careers Consortium

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