

Education & Training Committee Meeting

Meeting Notes

April 16, 2009

Roll Call:

Education and Training Committee Members:

√ Susan Moore (Shell), □ LaMont Albertson (Yuut), Erin Anderson (BP), √ Karen Anderson (APSC), □ Don Bickmeier (TVC), □ Jade Bickmore (DOL), □ Brad Ault (Job Corps), √ Arva Carlson (Ninestar), √ Bob Cress (AGC) □ Merlene Conner (Pioneer), □ Dane Elana (TVC), □ Doug Edmonston (UAA), √ Brian Ellingson, □ Bob Feltman (NW Pump & Equip.), □ Alan Houtz (KPC), □ Victoria Grimes (Shell Oil) □ Scott Kracksburger (KPC), □ Jeffrey Laube (KPC), □ Kathy Leary (Ilisagvik), □ Art Milan (BP), √ Holly Norwood (UAA), √ Dave Rees (BP), □ Alan Sanders, (Kakivik) √ Steve Shreiber (AWWU), √ Art Skoog (BP), □ Kelly Smith (UAA), □ Basil Stewart (Arctic Controls), □ Fred Villa (UA) □ Tim Woodward □ Todd Bergman

Staff: √ Colette Moring

Guests: David Spann

Move Priority Occupations Discussion to May Meeting; Add PARW Update; Agenda Approved as amended.

Discussion Items:

- a. DACUM process – David Spann
 1. This was an overview of what the Process Tech Operator position did. The process happened in the beginning of the PT course by all three campuses and result was the critical work functions. It was put into a report and filed with the university as Curriculum Action Requests.
 - ii. The DACUM followed this procedure:
 1. The standards (here is what the people do for their job). This was covered by people in the industry that were performing the job.
 2. The skills (what type of program do we need in order to do these standards).
 3. The course content
 - iii. The standards have been reviewed in the past and approved as well as used as an example for their curriculum base in the lower 48.
- b. Previously an industry-led audit was performed, in the past few years the audit has not been performed. Audit evaluations and results are available in the APICC records. Dave suggested the committee look at the results of those audits and go back to the board and request assistance in this process.
- c. Recommend that the chairs of each campus look at the APICC books to determine if they are up to date. (Brian, Holly & Jeffrey Laube – KPC)
 1. It was suggested that the committee determine the changes that have been proposed AND accepted within the curriculum. The following individuals have extensive knowledge of the curriculum:
 - ii. Jeff Jenkins, Dave Rees, Ky Holland, David Spann, Doug Edmonston

- d. The committee would like to explore the potential of putting the curriculum on line and being able to access it electronically.
 - i. One would need a keyed access to get the information
- e. PARW Overview
 - i. Overview of the mining, oil and gas industries in the economic perspective in Alaska. These industries will be doing what makes economic sense to them, if prices are up, they'll develop, if prices are down, exploration will be down.
 - ii. An overview from state departments was provided. A substantial amount to the DOL, however the university was provided virtually nothing to workforce development. (Request Fred to come and talk about this at a future meeting.)
 - iii. Mary Shields presented the Priority Occupations report results, there weren't any major changes. Some job/careers were added, moved, clarified, etc. The document will be reposted when approved.
 - iv. Participants had a round table discussion about what to do now. The discussion centered about contacting youth at an early age to promote careers. Dave suggested Mike Woods (King Career Center, Natural Resources educator) to come in to the E & T Committee to talk about his program.
2. Doug Edmonston is retiring this year and will not be back at the Anchorage campus. His last day is April 29th/30th. We'll meet on Wednesday, April 29th at 4:00 pm in room 118.
3. Process & Energy Academies in Alaska
 - a. The TVC has developed a process tech academy and there is interest in making that more mobile. (Intro, equipment, hands-on knowledge, simulations). Brian has been sketching a suitcase style simulator. Dave suggested including energy (and alternative energy).
 - b. The APICC Board had a meeting with Siemens about coordinating statewide engineering academies. In order to obtain funding, the high schools are looking for an organization to coordinate statewide academies.
4. Water / wastewater Internship Program
 - a. Pay, workman's comp, union issues, MOU, course credits were some issues that needed to be addressed.
 - b. Final issue is the MOU, what will go in it, signed and approved.
- c. **Approval of Minutes:** Change Career Readiness to Education and Training add Susan Moore. Approved as amended.
- d. Overview of action tracker from minutes.
- e. The committee would like to schedule a meeting for May 14 2:00 – 4:00.

Adjournment: 3:50 pm

Next Meeting: May 14 (2:00 – 4:00) @ APICC Conference Room, Denali Tower North, 16th Floor.

ACTION TRACKER:

| NO. | WHO | WHAT | WHEN | STATUS |
|-----|-----------------|---|------------|---------|
| 1 | Susan & Holly | Follow up on the audit results from the previous APICC audit of the program and determine if the recommendations are relevant or necessary: recommend Art Skoog; Bob Feltman; Basil Stewart; and request Fred Villa assistance. | Fall 2009 | |
| 2 | Academic Chairs | Review the APICC notebooks to determine if they are current, the information needs to be clearly conveyed to APICC as to what information is current. | By Sept. 1 | |
| 3 | Dave | Invite Mike Woods from King Career Center, Natural Resources Program to talk about his program. | Fall 2009 | |
| 4 | Susan | Request funds to cover lab sign for UAA lab | July | |
| 5 | Holly | Will make copies of the PRTA 130 and PRT A 101 course notebooks (and electronic versions if possible) and distribute to APICC, KPC, TVC and request reimbursement from APICC | June 2009 | |
| 6 | Holly | Email lab list to Colette | | |
| 7 | APICC | APICC forward lab equipment list to industry to determine if any industry members may have extra equipment. | | |
| 8 | Holly | Contact Jim regarding training information for wind generation and forward to Todd Bergman. | | |
| 9 | APICC | Invite Vicki to next E & T Meeting to go over Priority Occupations report. (Colette confirmed 4/21/09) | April | Invited |
| 10 | APICC | Invite Fred Villa to talk about the impact of budget results on UA programs. | April | Invited |
| 11 | | | | |
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